



## Join us for...

**3 days of Workshops**

**30+ Presentations**

**Listening Sessions with  
CACFP Leaders**

**450+ Attendees**

**50+ Speakers**

"I always look forward to the Conference because CACFP Roundtable sets the standard for quality and current trends related to CACFP and early childhood nutrition education."

"I always leave energized and inspired by presenters and other professionals and leaders from across the country."

-Past Attendees



Dear

, this is a request for your approval of my participation in the Child Care Food Program Roundtable Conference. The conference is being held in Rancho Mirage, California on October 21-23, 2019. This conference has offered exceptional education, training and technical assistance, as well as networking opportunities to the Child and Adult Care Food Program (CACFP) community for 28 years.

This will be a three-day professional education event that includes an opportunity to participate in the California Department of Education (CDE) Nutrition Services Division Annual Mandatory CACFP Training as a pre-conference session. The Conference has over 30 workshop sessions that will cover topics related to overall program operations; program administration; Civil Rights; and nutrition education. Additional topics include using technology and training resources, professional growth and development, as well as management solutions.

The Conference is an opportunity for networking with local, regional, and national peers and leaders, and for increasing knowledge and identifying and utilizing available resources. In total, participation in this conference will provide me with additional knowledge and resources to ensure our organization continues to be successful in operating the CACFP.

You can read more about the CDE's Menu Boot Camp, a pre-conference CACFP Annual Mandatory Training Session, conference workshops and speakers at: [www.ccfprtconference.weebly.com](http://www.ccfprtconference.weebly.com). Also, attached is a cost estimate for your review.

I am confident that the knowledge I gain at this conference will support me in my work. I also look forward to the opportunity to share information with colleagues after the Conference.

Thank you for considering this request.

Sincerely,

## COST ESTIMATE

### CCFP Roundtable Conference

Omni Rancho Las Palmas Hotel, Rancho Mirage, CA 92270

October 21-23, 2019

### REGISTRATION

Member Early Bird Registration Fee:

\$275.00

Nonmember Early Bird Registration Fee:

\$350.00

AFTER 9/20/2019

Member Registration Fee:

\$325.00

Nonmember Registration Fee:

\$400.00

### TRAVEL

Airfare:

\$ \_\_\_\_\_

Shuttle/Taxi/Uber/Lyft:

\$ \_\_\_\_\_

Mileage/Parking (\$8.00/night):

\$ \_\_\_\_\_

### LODGING

Conference Hotel:

\$ \_\_\_\_\_

(\$179 / night plus tax and fees)

Other Lodging:

\$ \_\_\_\_\_

### MEALS (Meals included in Registration – 10/22-Breakfast/Lunch, 10/23-Breakfast)

Breakfast:

\$ \_\_\_\_\_

Lunch:

\$ \_\_\_\_\_

Dinner:

\$ \_\_\_\_\_

TOTAL:

\$ \_\_\_\_\_