

Sample Interview Questions for Center Directors

- 1. Why did you decide to get into child care?
- 2. What is your favorite part about being a center director/owner?
- 3. What do you know now that you wished you knew when you began?
- 4. What is the hardest part of your day?
- 5. Where do you go or how do you find people to hire?
- 6. Do you have an assistant? If so, what are her/his duties?
- 7. What are your next two years business goals?
- 8. Are you aware of the legislation that involves child care and early childhood education?
- 9. What are some of your biggest challenges?
- 10. What are your biggest training needs?
- 11. Would you be interested in Midwest helping you with any of the following:

Personnel Policies: Contracts: Taxes: Recordkeeping: Insurance: Staff Scheduling: Group Purchasing:

• Food

- FOOU
- Supplies
 Office Supplies
- Office Supplies
- Outdoor Equipment
- 12. How do you think Midwest could improve its program?

Prepared by Janet White Phelan for Child Care Food Program Roundtable 2016 Conference

Child Development Associates **CACFP**

Staff Training Form

DATE:	CONDUCTED BY:		LENGTH OF TRAINING:	
	 CACFP Mandatory Training Meal Pattern Requireme Meal Counts Claim Submission and Re Record Keeping Requirem Reimbursement System Civil Rights Requirements 	r Topic nts eview Procedures ments		
Food Safety and Sanitation Training				
	Nutrition Education			
	Other Training Tonic (Pleas	se Specify):		
	Other Training Topic (Fleas	se specify)		
N	IAME OF STAFF TRAINED	POSITION	SITE LOCATION	

